

# **Virtual Offices**

















Select the right package that will be tailored to your company's needs and optimize the benefits of acquiring a virtual office that will set you apart from rivals. Offering three different packages we are confident that all your corporate needs will be fully covered granting you a definite advantage in today's increasingly competitive business environment.

## Virtual Basic

#### **Features:**

- Prestigious business address
- Professional phone answering (shared)

## Offered at € 250/month

- Message forwarding
- On-site utilities, office cleaning and maintenance

## **Virtual Premium**

## Offered at € 350/month

### **Features:**

All services as described above for virtual offices in the "Virtual Basic" package plus:

- Office desk, other furniture/fixtures ready to use and access to network printer
- Professional phone answering in the name of your company
- Dedicated local business telephone line
- Dedicated local business email address
- High speed internet access (WiFi)
- Dedicated website design (optional)

- Complimentary access to boardrooms, conference meeting rooms, private offices and co-working
- Fully equipped kitchen
- Company sign at main building entrance and your office door
- Mail and courier management

## **Serviced Offices**

#### Fees to be provided upon request

#### **Features:**

All services as described above for virtual offices in the "Virtual Premium" package plus:

- Serviced office includes office desk, cabinets, computer, printer, telephone set, and high speed internet
- Dedicated receptionist to answer and transfer your incoming calls
- Use of conference area
- Designated parking

